



Bonner County

Board of Commissioners

Lewis Rich

Cornel Rasor

Mike Nielsen

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

August 23, 2011 - 8:45 AM

Bonner County Administration Bldg.

Third Floor Conference Room

1500 Hwy 2, Suite 308, Sandpoint, ID

On Tuesday, August 23, 2011 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present.

CALL TO ORDER

Chairman Lewis Rich called the meeting to order at 8:45 a.m.

INVOCATION

Chad Wilkes from the Sandpoint Church of the Nazarene presented the Invocation.

PLEDGE OF ALLEGIANCE

ADOPT ORDER OF THE AGENDA

Chairman Rich advised of the following changes to the Agenda:

- 1) Miscellaneous Item #13 – Discussion/Decision Regarding Letter to KCEMSS to Terminate Contract
- 2) Miscellaneous Item #14 – Discussion/Decision Regarding Settlement for 2010 Audit Services
- 3) Road & Bridge Item #6 – Discussion/Decision Regarding the Cut Fee Charged Oden Bay
- 4) Miscellaneous Item #15 – Discussion/Decision Regarding Court parking issues

Commissioner Rasor made a motion to adopt the Order of the Agenda, as amended. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

MEETING UPDATES

Commissioner Rasor: Commissioner Rasor attended a BCAISF meeting and provided updates from the meeting regarding milfoil concern in the surrounding areas; and the state has recorded 23 boats noted with mussels.

Commissioner Nielsen: Commissioner Nielsen attended the WWAB meeting and provided updates from the meeting regarding toll ordinance, signage, abandoned docks, discussion of possible river information brochure/flyer, and treatment of milfoil at Priest Lake and Bear Creek and Upper Priest Lake Marina.

CONSENT AGENDA

- 1) Approval of Bonner County Commissioners Minutes for 6/14, 7/12, and 7/19

Commissioner Cornel Rasor made a motion to approve the Consent Agenda. Commissioner Mike Nielsen seconded the motion. All in favor. The motion passed.

SOLID WASTE, WATERWAYS, PARKS & RECREATION and WEEDS – Leslie Marshall

- 1) Updates on Staff, Projects and Departments.

Director Leslie Marshall presented general updates on staff, projects and departments.

There was a lengthy discussion regarding an issue from the WWAB meeting pertaining to parking/docks involving the Outlet Bay Homeowners and the Mountain Families.

ROAD & BRIDGE – Ryan Luttmann

- 1) Updates on Staff, Road Districts and Projects.

Director Ryan Luttmann was not present and Director Leslie Marshall from Solid Waste presented general updates on his behalf regarding staff, road districts and projects.

- 5) Discussion/Decision Regarding Secure Rural Schools Resolution

Commissioner Nielsen made a motion to approve Resolution 11-71 for Secure Rural Schools. Commissioner Rasor seconded the motion. All in favor. The motion passed.

- 6) Discussion/Decision Regarding Letter from Oden Water Association, Inc.'s Board of Directors requesting a fee waiver

Commissioner Nielsen made a motion to deny request for the waiver. Commissioner Rasor seconded the motion. All in favor. The motion passed.

The Board indicated that Director Luttmann should notify Oden Water Association of their decision.

- 2) Discussion/Decision Regarding FHWA Federal Emergency Relief Project State/Local Agreements

Commissioner Rasor made a motion to table this item to the August 30, 2011 agenda. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding FEMA Project Award (PW11 DRS001C)

Commissioner Rasor made a motion to table this item to the August 30, 2011 agenda. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 4) Discussion/Decision Regarding FEMA Project Award (PW12 DRS002C)

Commissioner Rasor made a motion to table this item to the August 30, 2011 agenda. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

- 1) Updates on Staff, Projects and Department.

Director Bob Howard presented updates on staff, projects and the department as follows:

- Table top exercise went well

- Working on emergency evacuation plans with the Fairgrounds
- Working on an evacuation plan for jail
- Attended an Emergency Food and Shelter Program meeting and created a Board plan online with FEMA that details who received money from the grant and how much
- Received the digital scanning device from Homeland Security grant money.

PLANNING & ZONING – Clare Marley

- 2) Discussion/Decision Regarding Time Extension Request, File S1461-07, Balsam Heights, Phase 3, Preliminary Plat

Commissioner Nielsen made a motion to approve Time Extension Request, File S1461-07 to August 29, 2013. Commissioner Rasor seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Time Extension Request, File S1151-05, Forest Heights at Stoneridge, Preliminary Plat

Commissioner Nielsen made a motion to approve Time Extension Request, File S1151-05 to October 17, 2013. Commissioner Rasor seconded the motion. All in favor. The motion passed.

- 1) Department Updates.

Director Clare Marley presented departmental updates as follows: The Watershed workshop with the Board and the subcommittee is set for the last Thursday in September at 3:00 (9/29/11). Commissioner Nielsen was asked to attend a meeting with the IDL staff on 9/1/11 to talk about the Cottage Lease lots and he accepted.

SANDPOINT AIRPORT – Chris Popov

- 1) Discussion/Decision Regarding Approval of RTTF Plan Required by FAA

Commissioner Nielsen made a motion to approve the RTTF Plan as presented. Commissioner Rasor seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding JUB Contract

Commissioner Rasor made a motion to table to August 30th after legal has a chance to review JUB Contract. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

MISCELLANEOUS BUSINESS

- 5) Discussion/Decision Regarding Permission for Use of Right-of-Way Along South Sagle Road for Logging Project/Turnbull Estate

Commissioner Nielsen made a motion to turn this matter over to Road & Bridge to complete paperwork and asked that it be presented at the next business meeting. Commissioner Rasor seconded the motion with the emphasis for Road & Bridge to expedite the paperwork. All in favor. The motion passed.

EMS – Rob Wakeley

1) Updates on Staff, Department, Calls and Projects.

Chief Rob Wakeley presented updates on staff, the department, call and projects as follows:

- Attended a meeting with Chief Weber of Sagle, the Chief of Northern Lights, who is also responsible for Timberlake, and Lynn Borders the Chief of Kootenai County EMS to discuss operations in the southern end of the county after the expiration of the contract on the Timberlake side.
- There are plans to have a separate meeting with Spirit Lake at a later date.
- Discussed a boat agreement between Bonner County and Timberlake Fire.
- Chief Wakeley plans to draft a letter explaining to the public how the EMS system will operate in this area.
- Cleared up wrong information spreading around regarding Spirit Lake. Chief Lynn Borders of Kootenai County assured him that Spirit Lakes has funding and they have use of the ambulance; if for any reason Spirit Lake can't respond Newport is ready.
- Chief Wakeley read a letter of appreciation from Priest Lake EMTs thanking Bonner County for the support and staffing of the Eastside facility while they were short on staff, and notified the County that they will resume full responsibility of the Priest Lake area immediately following the Labor Day holiday.

MISCELLANEOUS BUSINESS CONTINUED

13) Discussion/Decision Regarding Letter to KCEMSS to Terminate Contract.

Commissioner Nielsen made a motion to approve sending a letter to KCEMSS to confirm termination of our contract effective October 20, 2011. Commissioner Rasor seconded the motion. All in favor. The motion passed.

911 DISPATCH – Marcus Robbins

1) Updates on Staff, Department, Calls and Projects.

Director Marcus Robbins presented updates on staff, the department, calls, projects and Enhanced 911 as follows: Equipment for the UPS is on the way; Communications side – the Clark Fork repeater both UHF and VHF are installed, all tests have been positive and hope to have approved at next weeks meeting; Priest River VHF channel is programmed and ready to do testing to release out to the public.

2) E-911 Updates.

Director Marcus Robbins presented Enhanced 911 updates: Working with wireless carriers, Sprint, or AT&T asked for a months grace to mid November to go to Phase 2 wireless with Verizon before the end of the year. Director Robbins stated that with a recent resignation, military leaves, and medical issues with staff, he is putting together a plan to reduce Administrative tasks to make sure emergency matters are handled efficiently.

PERSONNEL – Pam Allen

1) Recruitment, New Hires, Change of Status.

In the absence of Director Pam Allen, Pixie Vasquez presented three (3) hire sheets, one for Justice Services, for an Adult Misdemeanor Parole Officer, replacement position, and 2 part-time positions for Fair.

Commissioner Nielsen made a motion to approve 3 hire sheets. Commissioner Rasor seconded the motion. All in favor. The motion passed.

MISCELLANEOUS BUSINESS CONTINUED

1) Discussion/Decision Regarding Treasury Appropriation to Coroner Fund – **Resolution**

Commissioner Rasor made a motion to approve Resolution 11-72 Treasury Appropriation to Coroner Fund. Commissioner Nielsen seconded the motion, and questioned where the money is coming from. Marie Scott's presence was requested for clarification; in her absence Todd Coumbe arrived to state the money would come from the General Fund. Commissioner Rasor again, made the motion to approve Resolution 11-72 Treasury Appropriation to Coroner Fund. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Purchase of Telephone System UPS Replacement

Commissioner Rasor made a motion to approve purchase of the Telephone UPS System replacement, funded out of the General Fund in an amount not to exceed \$5000. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Payment of Invoice No. 0007047 from LCA for Project 09003.04, Bonner County Courthouse Remodel-Phase I

Commissioner Rasor made a motion to approve invoice No. 0007047 in the amount of \$155.71. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

4) Discussion/Decision Regarding Approval of LCA Change Order Request #20 for Bonner County Courthouse Tenant Improvements & Remodel-Phase I

Commissioner Rasor made a motion to approve Change Order Request #20 in the amount of \$188,393.00 and allow the Chair to sign administratively. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

6) Discussion/Decision Regarding Letter of Support for Loan Application for Bonner Co Food Bank

Commissioner Rasor made a motion to approve the letter with corrections as discussed. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

7) Discussion/Decision Regarding Self Funding Workers Compensation

Commissioner Nielsen made a motion to move forward with the application process to explore Self Funding of Workers Compensation Insurance. Commissioner Rasor seconded the motion. All in favor. The motion passed.

8) Discussion/Decision Regarding Agreement with TransCanada-GTN System and Bonner County – **Resolution**

Commissioner Nielsen made a motion to approve Resolution 11-73 regarding Agreement with TransCanada-GTN System and Bonner County. Commissioner Rasor seconded the motion. All in favor. The motion passed.

9) Discussion/Decision Regarding Panhandle Lakes RC&D Council Sponsorship

Commissioner Nielsen made a motion to approve sponsorship of the Panhandle RC&D Council. Commissioner Rasor seconded the motion. All in favor. The motion passed.

10) Discussion/Decision Regarding Payment for Claims in Batch #25

General Fund	\$	43,975.17
Road & Bridge	\$	242,815.01
Airport	\$	9,350.22
Elections	\$	6.67
Drug Court	\$	977.49
District Court	\$	72,888.10
Fair	\$	26.74
911 Fund	\$	7,935.15
Court Interlock	\$	424.00
Indigent & Charity	\$	53,836.30
Revaluation	\$	700.26
Solid Waste	\$	6,167.07
Weeds	\$	67.57
Parks & Recreation	\$	375.39
Highway, Special State	\$	394,130.40
Justice Fund	\$	56,840.40
Snowmobile Sandpoint	\$	22.07
Waterways	\$	844.74
Building and Construction	\$	385,919.10
Grants	\$	15,363.12

Commissioner Nielsen made a motion to approve payment for claims in Batch #25. Commissioner Rasor seconded the motion. All in favor. The motion passed.

11) Discussion/Decision Regarding Payment for Claims EMS Batch #25

Ambulance District	\$	74,512.96
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Commissioner Nielsen made a motion to approve payment for claims EMS Batch #25. Commissioner Rasor seconded the motion. All in favor. The motion passed.

12) Discussion/Decision Regarding of Approval of Project Drawing and Proposal for Bonner County Courthouse

Commissioner Rasor made a motion to table until we receive the proposals for finishing the courthouse. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

At 10:27 a.m. Commissioner Nielsen made a motion to enter into an Executive Session under Idaho Code §67-2345(F) **Litigation** with Cheryl Piehl, of the Treasurer's Office and Director Clare Marley of Planning and Zoning. Commissioner Rasor seconded the motion. All in favor; Roll Call: Commissioner Nielsen, Yes; Commissioner Rich, Aye; Commissioner Rasor, Aye. The motion passed.

At 10:34 a.m. Commissioner Nielsen made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Rasor seconded the motion. All in favor. The motion passed.

Commissioner Rasor made a motion to approve the letter of default. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

MISCELLANEOUS BUSINESS CONTINUED

14) Discussion/Decision Regarding Settlement for 2010 Audit Services

Commissioner Nielsen made a motion to continue this meeting for all Board members to discuss settlement for 2010 audit services via teleconference call Wednesday, August 24, 2011 at 8 a.m. with LarsonAllen. Commissioner Rasor seconded the motion. All in favor. The motion passed.

15) Discussion/Decision Regarding Court Parking Issues

Commissioner Rasor made a motion to authorize use of the signs and cones to mark the 2 spaces next to the handicap parking area as Detention Van parking provided they cover signs and remove the cones when not in use. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

At 10:50 a.m. Commissioner Nielsen made a motion to reconvene the business meeting tomorrow morning at 8:00 a.m. Commissioner Rasor seconded the motion. All in favor. The motion passed.

CONTINUATION OF AUGUST 23, 2011 BOCC BUSINESS MEETING

On Wednesday, August 24, 2011 at 8:00 a.m. the Bonner County Commissioners met to reconvene the business meeting from Tuesday, August 23, 2011. All three Commissioners were present.

Commissioner Rasor made a motion to reconvene the regular business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

CALL TO ORDER

Chairman Lewis Rich called the meeting to order at 8:00 a.m. advising that this meeting was a continuation of the Tuesday, August 23, 2011 regularly scheduled business meeting regarding settling discrepancies with current auditor.

Commissioner Rasor made a motion to add an item to the agenda Miscellaneous Item #15 to discuss Redistricting due to the time sensitive nature. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

MISCELLANEOUS BUSINESS CONTINUED

14) Discussion/Decision Regarding Settlement for 2010 Audit Services

After a lengthy telephone conference with the audit service and the Board of Bonner County Commissioners it was agreed upon by both parties that the county would approve payment of final invoice in the amount of \$16,795.49 and each party agreed to waive all other fees and part ways.

15) Discussion/Decision Regarding Redistricting

Commissioner Rasor made a motion to send an appropriate letter encouraging the redistricting committee to consider plan L34 and to encourage them to reject plan L46 as unacceptable. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

The Board discussed calendaring a special meeting with Health Insurance brokers for September 7, 2011.

There being no further business to come before the meeting, at 8:45 a.m. Commissioner Nielsen made a motion to adjourn the business meeting. Commissioner Rasor seconded the motion. All in favor. The motion passed.

On Wednesday, August 17, 2011, Assistance Director Kevin Rothenberger met with the Board to discuss the following files: **Approved:** 2011-222 (Appealed Case), 2011-278, 2011-279 (Mental Hold). **Denied:** 2011-025 (Suspended Case), 2011-254.

On Wednesday, August 17, 2011 at 2:00 p.m. a Special Meeting was held pursuant to Idaho Code §67-2345(2) to meet with Jeremy Addington from Ginno's Construction regarding the Bonner County Courthouse.

On Wednesday, August 17, 2011 at 2:30 p.m. an Executive Session was held pursuant to Idaho Code §67-2345(B) regarding Personnel with Pam Allen and a full Board was present.

On Wednesday, August 17, 2011 at 3:00 p.m. a Special Meeting was held pursuant to Idaho Code §67-2345(2) regarding Worker Compensation Provider.

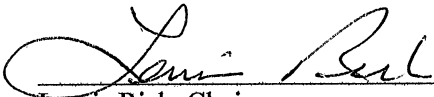
On Wednesday, August 17, 2011 at 3:20 p.m. an Executive Session was held pursuant to Idaho Code §67-2345(A) regarding Hiring with Pam Allen, Scott Bauer, representatives of Morten & Company, and a full Board was present.

On Monday, August 22, 2011 at 10:00 a.m. a Special Meeting was held pursuant to Idaho Code §67-2345(2) regarding Budget Hearings.

On Monday, August 22, 2011 at 3:30 p.m. a Special Meeting was held pursuant to Idaho Code §67-2345(2) with Chris Popov regarding the Residential Through the Fence Agreement.

On Tuesday, August 23, 2011 at 1:30 p.m. a Special Meeting was held pursuant to Idaho Code §67-2345(2) regarding the Bank Building.

ATTEST" Marie Scott, County Clerk


Lewis Rich, Chairman

By 
Deputy Clerk